

Call to Order

An abbreviated meeting and social gathering of the Board of Directors of Deep Roots Market Cooperative was held on Monday, December 17, 2018 at the home of board member Matt Potter. The meeting was called to order at 6:26pm.

An opening blessing and moment of silence was initiated by Joel Landau and observed by those in attendance.

Attendance

Board Members Present: Joel Landau, Matt Potter, Tracy Lamothe, Annah Awartani, Hope McLean, Chris Kwong

Board Members Absent: Yvonne Lee-Hawkins, Eliza Hudson, Stefan Hauke

Others in Attendance: Matt Davis (note taker)

Approval of Minutes

A motion to approve the minutes, as amended, from the November 26, 2018 meeting was made by Tracy Lamothe and seconded by Matt Potter. The motion passed unanimously.

Open Session

Agenda Item 3: Review Action Items and Motions from Last MeetingJoel Landau

- Action Items from the November meeting were reviewed and all items are either completed or in progress.
- Table of Motions was reviewed and approved.

Agenda Item 4: Report from GM on Store Operations/Sales Nicole Villano

- For this month, due to the quick meeting turnaround and Christmas holiday, Nicole was given the option of foregoing her usual report and just providing the Monthly Sales table.
- Nicole was not present at the meeting to discuss store operations and sales – the Board had general discussion.
- The GM evaluation schedule and timetable for policy governance implementation will be discussed at next month's board meeting.

Agenda Item 5: Update on CBLD Grant Opportunity for 2019 Nicole Villano

- No updated information was available at this meeting.

Agenda Item 6: Finalize Spring Election Procedures/Documents Update.....Chris Kwong

- Chris presented the draft documents and the Board read through each section making necessary edits.
- Chris will make the discussed edits and sent the completed documents to board members via email for final review.

Agenda Item 7: Review Action Items & Motions from Today's MeetingJoel Landau

- Action Items and motions from this meeting were reviewed and approved.

Adjournment

A motion to adjourn this meeting of the Deep Roots Market Board of Directors was made by Chris Kwong and seconded by Matt Potter. The motion passed unanimously and board members entered a time of casual socializing.